



SELF-EMPLOYMENT PROGRAM

CERTIFICATION FORM

Instructions: Include this completed form in the appendices of your business plan.

I certify that all of the information, given by me in this business plan application for the Self-Employment Program, is true and complete to the best of my knowledge, including, but not limited to the following:

- 1. I am a resident of the Central Kootenay region.**
- 2. I am eligible for or currently receiving Employment Insurance (EI) or BC Benefits or I have had an EI claim within the past three years or a maternity/parental claim within the last five years.**
- 3. I am starting a new business or plan on purchasing the assets of a business that I have not had any prior ownership in.**
- 4. The proposed business is not yet in operation or if I am purchasing a business I have not yet taken control of ownership.**
- 5. There is no outside party controlling my business and I hold a majority interest in this venture.**
- 6. The business income will not be derived from more than 10% of commission or consignment sales.**
- 7. I intend to work full-time at my proposed business.**
- 8. I will be responsible to maintain a full set of business records and abide by all government regulations that pertain to my business.**
- 9. I will attend the required business development workshops provided by Community Futures under the terms of my Self-Employment contract.**
- 10. I will submit monthly financial and business progress reports to Community Futures.**
- 11. I will allow my name to be made public by Community Futures in such ways as press releases, radio or newspaper ads, trade fairs, client directories, etc.**
- 12. I will inform Community Futures immediately if I decided to take time off from my business or if I become ill and cannot operate my business.**
- 13. I will inform Community Futures if I am out-of-town on business related trips.**
- 14. I will operate my business in the way presented in my business plan, or I will seek permission from Community Futures to make any major changes.**
- 15. I recognize that, if I fail to comply with the above 14 points, my Self-Employment contract could be suspended.**

I authorize the staff of Community Futures Development Corporation of Central Kootenay to make all necessary investigations, in regards to my business plan, to verify that my application falls within the guidelines of the Self-Employment program.

Signature of Applicant

Date